

John M. Keene

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Professional Summary

Soon to be retired US Army Military Policeman, known for going above and beyond, always exhibiting professionalism and integrity, who balances the need to improve individual and organizational performance with the need to maintain good relationships with customers and the public. Skills Include:

- Secret Security Clearance
- Flexibility
- Process Compliance
- Problem Solving
- Proven Leadership
- Conflict Resolution
- Microsoft Office
- Concern for Others
- Customer Service

EMPLOYMENT HISTORY

- US Army, Military Police Instructor, Ft Leonard Wood, MO Honorable Discharge (Projected)
08/2017 – Present
- Plans, coordinates, and resources on-boarding training of all personnel entering the Military Police Corps in Law and Order Operations (approximately 12,000 personnel per year).
 - Conducts Analysis to modify or improve lesson plans.
 - Deliver training programs using effective classroom and hands on training using manuals, multimedia visual aids and other educational materials.
- Training and Operations Manager Criminal Investigation Headquarters, Ft Campbell, KY 01/2015 – 07/2017
- Supervised training programs and ammunition resources for six locations throughout the Eastern United States.
 - Coordinated for training for over 300 personnel at various locations throughout the United States, Europe and Canada.
 - Developed and ensured compliance with training doctrine, policies, and procedures while serving as an interface between management and team members.
 - Advised managers on policy such as equal opportunity, sexual harassment/assault prevention, and served as the lead instructor for resiliency.
- Recruiter, Peachtree City, GA 02/2012 – 12/2014
- Recognized by regional leadership for providing a link between the Army, community and potential recruits by handling questions, interpreting and administering contracts and helping resolve intake issues.
 - Planned, conducted, and supervised recruiting events to foster a positive attitude toward recruitment.
 - Analyzed statistical data and reports related to inquiries, testing, and workforce requirements with targeted recruiting plans for four direct reports.
 - Conducted initial interviews and hired qualified applicants ensuring a smooth and positive experience for all candidates.
- Force Protection Supervisor, Ft Knox, KY 01/2010 - 01/2012
- Developed, implemented, and ensured compliance with policies for over 4,000 Soldiers at various international locations.
 - Coordinated movement of personnel during disaster relief in Haiti with no loss of equipment or personnel.
 - Directed daily operations for a 70+ employees, including senior management, completing all tasks on time
 - Selected to manage the “Special Population” physical training program for personnel with injuries or not in compliance with physical training requirements.

Military Customs Inspector, Military Police Investigations Supervisor, Ft Richardson, AK

01/2004 – 12/2009

3/2005 – 03/2006 Deployment; Afghanistan

- Supervised 7 Investigators in all aspects of professional and personal performance for a community of over 35,000.
- Advised senior leaders on sensitive matters such as sexual harassment/assault, child neglect, and domestic violence and recommended needed changes to policy.
- Collaborated with other offices and agencies to exchange information and coordinate activities reducing redundant systems and tracking.
- Developed Customs procedures which were adopted and implemented for all of Central Command ensuring compliance with applicable laws for US personnel throughout Afghanistan.

Team Leader, Training Team Member, Military Customs Inspector Ft Campbell, KY

03/2000 – 12/2003

9/2002 – 07/2003 Deployment; Africa, Kuwait, Iraq

3/2001 - 11/2001 Deployment; Kosovo

- Streamlined training and statistical records for 750 employees.
- Received and disseminated information between headquarters ensuring compliance with published policy and procedures.
- Prepared and processed over 2,000 classified documents with no security violations in an austere environment.
- Supervised the personal security detail for the area commander completing all tasks to ensure their safety and security.

EDUCATION and TRAINING

- Military Police Investigator (Distinguished Honor Graduate, highest academic average)
- Basic Leadership Development Course (Commandant's List, top 10% academic average)
- Military Customs Inspector Course
- USDA Agricultural Inspector Course
- Nuclear Biological and Chemical Defense
- Non-Lethal Weapons Instructor
- Advanced Leadership and Management Course
- Strategic Level Staff Course
- Master Resilience Trainer Course
- Senior Leadership and Management Course
- Military Police Advanced Skills Course
- Virgil I. Grissom High School, Huntsville, AL (Advanced Diploma)
- Grantham University Bachelors in Multi-Disciplinary Studies (projected July 2018)

COMMUNITY SERVICE/AFFILIATIONS

- Safety Team, Severns Valley Baptist Church Elizabethtown, KY
- Volunteer Ranger, Girl Scouts of Greater Atlanta Luthersville, GA
- Superintendent's Advisory Panel, Merriweather County Schools, Greenville, GA
- Security Team, First Baptist Church, Clarksville, TN
- Maintenance Committee Member/Safety Team Lead Harmony Baptist Church, Waynesville, MO
- Girl Scouts of America Girl Scouts of America
- Military Police Regimental Association of the United States Army
- United States Pony Club